

To Access the Online Directory
Login to FACTS, and choose "Directory" under School.

The screenshot displays the online directory for St Cecilia Catholic School-Houston. The interface includes a dark blue header with the school name and logo on the left, and a red sidebar menu on the right. The main content area is white and contains the following elements:

- Header:** "St Cecilia Catholic School-Houston" and "St Cecilia Catholic" logo.
- Sidebar:** A red sidebar with a white background containing the school logo and menu items: "School" (with an upward arrow), "Directory" (highlighted in dark blue), "Web Forms", "Student" (with a downward arrow), "Family" (with a downward arrow), "Apply / Enroll" (with a downward arrow), and "Financial" (with a downward arrow).
- Directory Content:**
 - Section title: "Directory" with a printer icon.
 - School information: "St Cecilia Catholic School-Houston", "11740 Joan Of Arc Drive", "Houston, TX 77024", "Phone: 713-468-9515".
 - Search filters: "Search by Name" (text input), "-All Grades-" (dropdown), "-All Classes-" (dropdown), and a "SEARCH" button.
 - Navigation tabs: "Students", "Parents", and "Staff" (partially visible).
 - Page navigation: "1", "2", "3", "4", "5", "...", "20" and a "NEXT" button.
 - Table header (red bar): "Student (Click for info)", "Parents", "Grade", "Phone", "Address", "Postal Code".

Red arrows point from the text above to the "Directory" menu item in the sidebar, the "Students" tab, the "Search by Name" input, the "-All Grades-" dropdown, and the "-All Classes-" dropdown.

You can search the directory either by name, by grade, or by all classes.